

Airport Commission Meeting Minutes
August 13, 2020 – Owatonna Degner Regional Airport
“DRAFT”

1. Call to Order

Chairman Keltgen called the meeting of the Airport Commission to order at 5:00 PM at the Owatonna Degner Regional Airport.

2. Roll Call

Attending virtually

Todd Hale	Commissioner
Tom Harrison	Commissioner
James Keltgen	Chairman
Greg Krueger	Commissioner
Justin Lindee	Vice Chairman
Sharon West	Commissioner
Dave Beaver	Airport Manager

Visitors

Ron Roetzel	Bolton and Menk
-------------	-----------------

3. Approval of Agenda

Commissioner Krueger made a motion to approve the agenda and Commissioner Lindee seconded the motion. The motion was approved.

4. Minutes

Commissioner West made a motion to approve the minutes from the July 9, 2020 Airport Commission meeting and Commissioner Hale seconded the motion. The motion was approved.

5. Action Items

Chairman Reports

Chairman Keltgen welcomed everyone to the meeting.

Staff Reports

Airport Manager Beaver reported on airport activities and presented the fuel volumes dispensed report to date. Combined fuel volumes dispensed are higher than the same period last year.

For other activities, Mr. Beaver reported that flight training activity at the airport is busy. Accelerated Aviation is working with a number of students and was recently featured in the Midwest Flyer publication and is working on a number of other promotional materials. There was a brief discussion regarding the proposed Accelerated Aviation sign to be placed

on the hangar and other potential leasehold improvements. Mr. Beaver reported that activity at Trident Flight Training has also been busy as well as Langer Aviation.

For other items, Airport Manager Beaver explained that there is an anticipated Temporary Flight Restriction (TFR) that may impact the area due to a Presidential visit to Mankato planned for next week.

Maintenance Projects Update

Airport Manager Beaver provided a brief update on the current airport maintenance projects. Mr. Beaver reported that the contractor has completed the work on the hangar painting project. Regarding the T-38 aircraft display maintenance project, Mr. Beaver presented the initial photographs from the structural engineering review. There was a discussion regarding some of the more pressing needs with weather proofing, cleaning up some potential points of erosion and bird control. Other remaining items would involve painting of the aircraft as part of the next phase. There was a brief discussion regarding this work and options for aircraft paint scheme as well as potential fund raising needs.

T-Hangar Design Grant

Airport Manager Beaver presented the Federal Aviation Administration (FAA) grant agreement for T-Hangar taxi-lane and building design. The project identified in the 2020 CIP provides for professional design and engineering services for the anticipated up to ten unit T-Hangar. The grant offer for FAA funding participation represents 100% of eligible design and engineering costs. There is no projected local cost for this phase of the project. The CIP provides for 5% local funding; however, due to CARES Act legislation, both the state and local funding are now anticipated to be covered by 100% FAA funding participation. Ron Roetzel with Bolton and Menk discussed the project schedule, timing, and preliminary design considerations. After discussion, Commissioner Krueger made a motion to recommend approval of the FAA Grant for T-Hangar taxi-lane and building design, the motion was seconded by Commissioner Lindee. The motion was approved.

Business Development Working Group Update

Mr. Beaver reported that there was no working group meeting in August.

6. Adjournment

The Airport Commission meeting was adjourned at 5:50 PM with a motion made by Commissioner Krueger and seconded by Commissioner Lindee. The motion was approved.