

## Meeting Minutes: Owatonna Park Board

**Date:** March 11, 2019

**Location:** Council Chambers

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Others Present, Staff</b>	<b>Others Present, Guests</b>
Judd Dingmann	X		Nikki Callahan, Administrative Technician	
Lee Kostelecky, Secretary	X		Tim Truelson, Recreation Manager	
Nicholas Elsner	X		Troy Klecker, Community Development Director (Parks and Recreation Interim Director)	
Angie Malo, Chair	X		Eric Anderson, Recreation Manager	
Karina Garcia, Co-chair		X	Dani Bakken, Recreation Supervisor	
Greg Louis		X	Jesse Wilker, Parks Manager	
Greg Posch	X			

<b>Topic/Item</b>	<b>Summary of Discussion</b>	<b>Action</b>
Items previously disseminated	Correspondence (incoming): Minutes (unapproved): Park Permits: Event Permit: May 4- From the Heart Run, Corky's Earlybird Tournament, October 12 CYO Spirit Walk	
Call to Order	Meeting called to order at 4:30 PM	
Approval of Agenda		Motion: Greg P Second: Nicholas Approved
Approval of Minutes	February 11, 2019	Motion: Lee Second: Greg P Approved
Persons wishing to appear		
Park Permits	a. June 22- PlayBall MN Clinic	Motion: Greg P Second: Nicholas Approved

Staff Reports	<p>a. 2017-2018 YTD Budget through December 31, 2018 and 2019 budget numbers The finance department did not have all the numbers imputed at the time the report was put together so we will re-run the reports with updated numbers and e-mail it out to the board.</p> <p>b. West Hills Social Commons report- Dani Bakken went over some highlights, challenges and goals for 2018. They received 40 new members this year. The building name change was another highlight. The previous name was SeniorPlace and it was approved by council to change it to West Hills Social Commons. Angie asked about the evening hours we tried last year. Eric and Dani said we tried staying open until 8 pm but most only stayed until 4:30 or 5 pm so they discontinued the later hours. Lee asked if there are any requirements financially or otherwise for people to use the AARP tax assistance program. Eric and Dani said there aren't. The goal is to be at 0% subsidy but the actual subsidy for 2018 was 16.5%. Greg P asked what brought the membership up from year to year. Eric said bringing in yoga and trips have helped. Lee wanted to know what the new member's ages are each year. Dani said she just started to compile that information for 2019. So far the average age is 73. Lee wanted to know if we are achieving our goal with trying to get younger people to join. Eric said they are trying a new marketing plan: newspaper, social media, word of mouth and e-mails. They are also trying new programs such as the new trips. Angie notices a lot of people of her generation at the Fitness Center. She thinks we should advertise more in the fitness area. Eric said we will be adding the TV screens with scrolling Parks and Recreation Information. Lee said they have \$1400 in the budget for advertising which is not much. Eric said we have a lot of free advertisements such as newspaper articles, e-mails, Facebook etc. They spend their money on big picture items as needed. Angie asked how many more AC/Heaters we need to replace. Eric said 2 more.</p>	<p>Troy reviewed</p> <p>Danielle Bakken reported</p>
Unfinished Business	<p>a. Inclusive playground, Miracle Field – We are at \$370,000 in cash and committed money. By the end of March we will have \$350,000 in grants out which will be awarded by June. We have requested \$150,000 from companies. They are submitting a grant in June that will be awarded in November for \$120,000. Tim is meeting with the co-chairs tomorrow about in-kind services and labor. They hope to break ground in Spring/Summer 2020. Angie clarified they know what they need for in-kind services and materials. The Rotary club tied into the Washerboard tournament again by doing an auction to benefit We All Play.</p> <p>b. Master Plan- WSB consultants are continuing to work on a plan. We closed the Social Pinpoint on-line for public input. The company will putting all the info together that they gathered from the public. The next step is to have a joint city council and park board meeting to go over the result</p> <p>c. Nass Property update – ISG is putting the plans together. The bids are due and will be awarded March 27. The council will approve moving forward. Attorney Mark Walbran is putting together an agreement with the soccer association to pay for everything. Angie asked about the house that is currently on the property. Troy said we don't own the house yet. When they are no longer using it, it will be given to the city. Construction will take out some</p>	<p>Tim reported</p> <p>Troy reported</p> <p>Troy reported</p>

	<p>of the trees but not many. All the land north of the creek is city property. There is some land in the flood plain. They plan to have a trail through that area. Judd wanted to know how much work we are doing for this project. Troy said there will be no city in-kind work. Judd also wanted to know if they are they irrigating it. Troy confirmed they were planning to irrigate it. The total amount for the project is ½ million dollars and the soccer association has about half of the money right now.</p>	
New Business	<p>a. Pickleball- Greg had an e-mail follow up from the pickleball association. Jerry Hartman is the Pickleball association treasurer and he wrote a letter/follow-up stating they are happy with their current playing location. Greg P and Eric said it would be a great addition to have pickleball join in the tennis center. Kelly, the tennis pro, is in favor of adding pickleball players on the courts to increase revenue. Angie wanted to know if you have to be a member of the pickleball association to play. Eric said there is a \$10 member fee but they have non-member rates if you want to try it. Angie asked why people are coming to the tennis center asking to play pickleball. Eric said some people don't know about the association and some people don't like the lighting or area of the current pickleball location. Jesse asked what we would do for the lines. Eric said he has some plans and ideas from some people from Faribault. Greg suggested having a pickleball day to try some of the temporary lines. Troy said we are set up to allow pickleball to join in at the tennis center if they choose to use our facility. Angie commented that she has been at West Hills several times and the courts are not being filled or used. There is room to bring in pickleball.</p>	
Board Questions/Comments	<p>Judd— none  Nicholas- none  Lee- none  Angie- We are lucky in the this community to have our trails well taken care of in the winter. She appreciates what the crews have done this winter.  Troy- council approved the 3 year contract with Brooktree. With all the snow, we don't know when the course will open. Food may open before the course. Watch for flooding in the parks this spring.  Greg P - none</p>	
Adjournment	Adjourned at 5:20 pm.	Motion Greg Second Judd
Next Meeting	Monday, April 8, 2019	