

Owatonna City Council Minutes - Draft Copy

The Owatonna City Council met in regular session on Tuesday, February 4, 2020 at 7:00 p.m. in Council Chambers. Council President Schultz called the meeting to order and welcomed everyone in attendance. Attending were Council Members Dotson, Burbank, Raney, Svenby, Voss, Okerberg and Schultz; Mayor Kuntz; City Attorney Walbran; Community Development Director/Interim Parks and Recreation Director Klecker; Police Sergeant Matejcek; City Administrator Busse and Administrative Specialist Clawson.

Following the Pledge of Allegiance, Council President Schultz requested Item 2.4.3, an Option Agreement with Hamilton Real Estate, Inc. be added to the agenda. Council Member Svenby made a motion to approve the Agenda with this additional item; Council Member Okerberg seconded the motion and all members voted aye in approval.

Mayor Kuntz made proclamation to recognize the week of February 17-21, 2020 as National Entrepreneurship Week in Owatonna. Entrepreneurship is vital to Owatonna's growth and prosperity. National Entrepreneurship Week provides Owatonna an opportunity to celebrate and support entrepreneurs within our community as pillars of strength and development.

Mayor Kuntz recommended appointments for these Board/Commissions:

- Nikk Dickerson – Shade Tree Commission
- Kelly Rooks – Planning Commission
- Tom Peterson – Economic Development Authority
- Jonathan Douglas – Park & Rec Board
- Kirby Knutson – Fire Code of Appeals
- Dallas Ketchum – Fire Code of Appeals
- Mike Beckman – Fire Code of Appeals.

Council Member Dotson made a motion to approve these recommendations for appointment, Council Member Voss seconded the motion; all members voted aye in approval. Mayor Kuntz administered the Oath of Office to new members present: Kelly Rooks, Jonathan Douglas, Dallas Ketchum and Mike Beckman. Mayor Kuntz advised he will make recommendation to the District Court for reappointments to the Charter Commission for Janice Lewison, Vern Wilker, and Roland Truelson; new membership for Brian Greenwood to represent the Fourth Ward and he is currently looking for another new member to represent the Fifth Ward.

Council President Schultz explained council members review the Consent Agenda items prior to the meeting for approval in one motion. The Consent Agenda items for approval include:

Council Minutes: - January 21, 2020.

Temporary Liquor Permit – Cultural Diversity Network of Owatonna – February 14, 2020.

Exempt Permit – Sacred Heart Church – Bingo at SCFF - August 18-20, 2020.

Exempt Permit - St Joseph Church – Bingo at SCFF – August 21-23, 2020.

Minutes – Public Utility Commission Meeting - December 19, 2019.

Minutes – Park & Rec Board Meeting - January 13, 2020.

Minutes – Library Board Meeting – January 21, 2020.

Proposal for Subsurface Monitoring Point Installation and Utility Installation Documentation - for the Cardinal Dr SE Storm Sewer Project.

Mutual Release from Lease – Owatonna Squadron Civil Air Patrol.

Option Agreement – Hamilton Real Estate, Inc. –two City owned properties, bare lots on Cedar Avenue & Pearl Street.

Council Member Okerberg made a motion to approve these Consent Agenda items; Council Member Burbank seconded the motion, all members voting, voted aye for approval.

Vice President Raney recapped expenses for the period. Bills presented for payment totaled \$345,207.42. Council Member Dotson made a motion to approve payment of these bills, Council Member Svenby seconded the motion and all members voted aye in approval.

City Administrator Busse presented Resolution 11-20 to set a public hearing for comments regarding adoption of a Street Reconstruction Plan and issuance of General Obligation Bonds to finance the cost of the street reconstruction activities described in the plan. Annually, the City prepares a Five-Year Capital Improvement Plan which includes a Street Reconstruction Plan. A public hearing is required prior to adopting a Street Reconstruction Plan. Council Member Raney made a motion to approved Resolution 11-20 setting a public hearing on Tuesday, February 18, 2020 at 7:00 p.m. for this matter; Council Member Okerberg seconded the motion; all members voted aye for approval.

Community Development Director Klecker requested approval of a Commercial Use Terminal/Hangar Lease Agreement with Accelerated Aviation, LLC. Accelerated Aviation, LLC is proposing flight training and aircraft rental service at the Owatonna Degner Regional Airport. The agreement includes rental of available office and hangar premises in the airport terminal area facilities. The initial term of the agreement is for five years with accelerated rent amounts: Year One - \$13,601, Year 2 - \$23,220 and Years 3-5 at \$30,960. The Airport Commission reviewed the proposed scope of services and recommend approval of this proposed agreement. Council Member Burbank made a motion to approve this Commercial Use Lease Agreement, Council Member Svenby seconded the motion; all members voted aye in approval.

During Staff Comments, Council asked Sergeant Jason Matejcek for comments regarding use and implementation of body worn cameras by police officers. Officer Matejcek commented he is pleased with the choice of equipment; the Samsung phone offers clear pictures and easy to handle. Voice or visual recordings can be made without carrying a separate camera; many individuals he speaks with are not aware his cellphone also operates as a body camera, so they are not intimidated when speaking with him. The phone is easy to use, officers can personalize their phone to use by push button or by voice activation and receive confirmation when the camera is operating. It is also fairly easy to tag and file recordings into evidence files. Overall, he and other officers seem very pleased with the new body cam system. Council President Schultz thanked Sergeant Matejcek for his comments.

Community Development Director Klecker gave a brief update on the Miracle Field proposed in Manthey Park. The We All Play Committee has continued their funding campaign, they have \$758,000 committed and hope to raise another \$150,000 via in-kind-services. They recently sent letters to local businesses asking for in-kind-services and received new donations from five businesses. The city will be completing this project this fall through the We All Play Committee. Anyone wanting information or to make a donation can contact Tim Truelson in the P&R Department or any member of the We All Play Committee.

There were no comments heard during Public Comment.

During Council Comments, Council Member Voss thanked Community Development Director Klecker, Community Development Manager Kruschke, Airport Manager Beaver and the Airport Commission for bringing flight instruction opportunities to Owatonna. Council Member Voss also

thanked Park and Rec Staff Members for the Bold and Cold Weekend activities last weekend; he attended the ice fishing event and saw many families with small children having a lot of fun. City Administrator Busse reminded everyone of the Neighborhood Meetings planned next Tuesday, February 11th for three proposed street improvement projects. The Neighborhood Meeting for the 2020 Bridge Street Project will be held during the afternoon and meetings for the 2020 Truman Avenue Project and the 2020 Street & Utility Project will be held in the evening. Information was sent to adjacent property owners that Neighborhood Meetings and Public Hearings are planned for these projects during the next council meeting, February 18th.

At 7:23 p.m., Council Member Raney made a motion to adjourn the meeting, Council Member Dotson seconded the motion, all members voted aye in approval.

Dated: February 5, 2020

Respectfully Submitted,

Jeanette Clawson, Administrative Specialist