



Owatonna Fire Department

*107 West Main Street
Owatonna, Minnesota 55060-2913
<http://ci.owatonna.mn.us/fire>*

*Mike Johnson, Fire Chief
Phone (507) 444-2454
Mike.Johnson@ci.owatonna.mn.us*

May 12, 2020

To: Honorable Mayor and City Council
Attn: Kris M. Busse, City Administrator
540 West Hills Circle
Owatonna, MN 55060-0800

From: Michael Johnson, Fire Chief

Subject: Acceptance of Owatonna Foundation Grant

Purpose:

This is a request for council approval authorizing the acceptance of the Owatonna Foundation grant.

Background:

In recent years, the fire service throughout the country has seen an increase in the rates of cancer with both career and volunteer/paid-on-call firefighters. Studies show that firefighters are exposed to known carcinogens during structure fires and other fires. These carcinogens remain on turnout gear and inside fire trucks until they are properly decontaminated.

In response, fire department personnel have taken several steps to help reduce firefighters' exposure to carcinogens: each firefighter has two sets of turnout gear to allow for proper decontamination; new methods for cleaning and decontaminating the cab of the fire trucks; and decontamination of the interior of the apparatus bay. The next step fire department personnel are taking is to replace the racks that have stored turnout gear for over 20 years. Fire department personnel applied for a grant through the Owatonna Foundation's grant program. They have generously awarded the fire department a grant for \$12,500 to purchase storage racks to replace the current ones.

Budget Impact:

Owatonna Fire Department will purchase the storage racks and will then be reimbursed by the Owatonna Foundation.

Staff Recommendation:

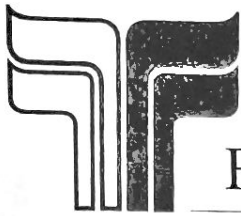
I recommend approval to accept the grant.

If you have any questions or concerns regarding this issue please contact me.

Sincerely,

Mike Johnson

Fire Chief, City of Owatonna



Owatonna Foundation

Supporting community progress

P.O. Box 642 • Owatonna, MN 55060
507-455-2995 • email: info@owatonnafoundation.org
www.owatonnafoundation.org

May 6, 2020

Ryan Seykora
Owatonna Fire Department
107 West Main Street
Owatonna, MN 55060

Dear Ryan,

Thank you for your recent grant request to the Owatonna Foundation and for taking the time to visit with the Grants Committee. I am pleased to inform you that our Grants Committee approved a grant for your project in the amount of **\$12,500 towards your PPE storage project.**

This letter outlines the terms and conditions of accepting this grant. Please read all the terms and conditions carefully. If your organization agrees to these terms, have an authorized representative sign and return one copy of this letter.

- Funds must be used only as specified in the approved grant proposal by June 1, 2021.
- Your organization must retain records to account for the use of the grant funds.
- The Foundation may include information regarding this grant in its publications and asks that you provide proper acknowledgement in your publications, social media or website, and issue an appropriate press release to the local media (which we will provide to you). Our logo may be requested via email (info@owatonnafoundation.org).
- Permanent recognition of the Foundation's gift needs to be displayed on site. An approved plaque will be provided to you, or you may submit a proposed form of recognition of your own for approval.
- We will ask to briefly meet with your board of directors at a mutually convenient time to be arranged within twelve months of the project's completion. The purpose of this visit is to share information about the Foundation with your board members.
- If you have a website or Facebook page we ask that you link to the Owatonna Foundation and we, in turn, will link to your website from our Foundation website.

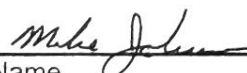
The grant award shall be paid to the Owatonna Fire Department/City of Owatonna upon submission of an invoice(s) for the services necessary to complete the project.

The Board of the Owatonna Foundation appreciates being able to assist your efforts and hopes that these funds will enable you to continue the wonderful service you provide to our community. If you have questions, please don't hesitate to call me at 455-2995 or email me at the above email address.

Sincerely,


Laura Resler, Executive Director

I certify that the Owatonna Fire Department accepts the terms outlined in this letter.

	<i>Fire Chief</i>	<i>6-11-20</i>
Name	Title	Date