

THE CITY OF



OWATONNA

Mark M. Walbran
City Attorney
Phone: (507) 451-1173
Fax: (507) 451-8916

140 East Main Street
PO Box 273
Owatonna, MN 55060
Email: mwalbran@walbranfurness.law.com

TO: Mayor, City Council, and City Administrator
FROM: Mark M. Walbran, City Attorney
DATE: April 10, 2020
RE: Adoption of S-4 Supplement to the 2015 Ordinance Code

Purpose:

Council to approve the second/final reading of Proposed Ordinance 20-4 adopting S-4, a Supplement to the City’s 2015 Ordinance Code.

Background:

The City’s current Code of Ordinances was prepared by American Legal Publishing Corporation during 2015. Annually, they prepare a supplement to our code containing all ordinances approved since the last supplement. This is the fourth supplement to the City’s 2015 Code of Ordinances; S-4 is current through Ordinance 1602, passed January 21, 2020.

During the April 7, 2020 Meeting, Council approved the first reading of this proposed ordinance, there have been no changes since.

The Official Copy of the 2015 Code is kept on file in the office of the City Administrator. Copies of the City Code of Ordinances is also provided to the Steele County Court Administrator for the Steele County Law Library located at the Steele County Courthouse and the Owatonna Public Library. An on-line version of the Code is available on the City’s website which enables the public to search, browse, and navigate the City Code.

Budget Impact:

S-4 Supplement – 75 pages @ \$18.00/page plus shipping/handling	\$1,415.00
2020 S-4 Folio Supplement	203.00
Annual Website Host Fee	<u>450.00</u>
Paid to American Legal Publishing Corporation	\$2,068.00

Recommendation:

I recommend approval of Proposed Ordinance 20-4.

Proposed Ordinance 20-4

ORDINANCE NO. ____

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES FOR THE CITY OF OWATONNA

WHEREAS American Legal Publishing Corporation of Cincinnati, Ohio, has completed the S-4 Supplement to the 2015 Code of Ordinances of the City of Owatonna, which contains all ordinances of a general and permanent nature enacted since the S-3 Supplement to the 2015 Code of Ordinances of the City of Owatonna.

NOW THEREFORE by the City Council of the City of Owatonna, Minnesota, be it ordained:

Section 1. That the S-4 Supplement to the 2015 Code of Ordinances of the City of Owatonna as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

Section 2. Such supplement shall be deemed published as of the day of its adoption and approval by the City Council and the City Clerk of the City of Owatonna is hereby authorized and ordered to insert such supplement into the copy of the 2015 Code of Ordinances kept on file in the City Administration Office.

Passed and adopted this ____ day of _____, 2020, with the following vote:

Aye: ____ No: ____ Absent: _____

Approved and signed this ____ day of _____, 2020.

Thomas A. Kuntz, Mayor

ATTEST:

Kris M. Busse, City Administrator/City Clerk