



**OWATONNA CITY COUNCIL MEETING**  
**Tuesday, March 17, 2020 at 7:00 p.m.**  
**COUNCIL CHAMBERS - CITY ADMINISTRATION BUILDING**  
**540 West Hills Circle, Owatonna MN**  
**ROLL CALL ORDER – Council Members Voss, Okerberg**  
**Dotson, Burbank, Raney, Svenby and Schultz**

**1. INTRODUCTORY ACTIONS**

- 1.1 Call to Order – Roll Call - Pledge of Allegiance – Approval of the Agenda.
- 1.2 Dr. Brian Bunkers Update.
- 1.3 Mike Johnson, Emergency Manager Update.
- 1.4 Legislative Updates.
- 1.5 Mayor Kuntz Comments.

**2. CONSENT AGENDA ITEMS**

- 2.1 Council Minutes: - Council Meeting – March 4, 2020.
- 2.2 Licenses and Permits:
  - 2.2.1 Event Permit – OHS Baseball Salt Sale – April 25, 2020.
  - 2.2.2 Event Permit – Hangar Dance – Civil Air Patrol – April 25, 2020.
  - 2.2.3 Exempt Permit- Ducks Unlimited Steele County Chapter 5 – Raffle at Eagles - April 9, 2020.
  - 2.2.4 Renew Annual Tree Trimmers Permits.
  - 2.2.5 Cancel Temporary Liquor Permit – Two Rivers Habitat for Humanity – April 4, 2020.
- 2.3 Board & Commission Minutes/Reports:
  - 2.3.1 Human Rights Commission Meeting – February 11, 2020.
  - 2.3.2 Minutes – Airport Commission Meeting – February 13, 2020.
- 2.4 Department Reports: February Building & Inspection Department Report.
- 2.5 Miscellaneous:
  - 2.5.1 Accept Quotes and Approve Flat Roof Repair – West Hills Commons.
  - 2.5.2 Resolution 40-20: Authorize Purchases at Fame Awards.

**3. ACTION ITEMS**

- 3.1 Finance Report.
- 3.2 Resolutions/Ordinances:
  - 3.2.1 Resolution 31-20: 2020-2021 Labor Contract – Patrol Unit and Minnesota Public Employees Association.
  - 3.2.2 Resolution 32-20: Accept Bids and Approve Contract - 2020 CIPPS Project.
  - 3.2.3 Resolution 33-20: Accept Bids and Approve Contract - 2020 Crack Seal & Seal Coating Project.
  - 3.2.4 Resolution 34-20: Accept Bids and Approve Contract - Cardinal Drive Storm Sewer - Phase 1 Project.
  - 3.2.5 Second Reading Ordinance 20-2: Z-340 PUD Amendment - 345 Florence Avenue.
  - 3.2.6 Resolution 35-20: Final Plat – Lasson Addition No. 4.
  - 3.2.7 First Reading Ordinance 20-3: Vacate a portion of a Utility Easement in Golfview Addition No. 3.
  - 3.2.8 Resolution 36-20: Preliminary Plat – Adsit Quale Addition.
  - 3.2.9 Resolution 37-20: Approve Plans, Specifications and Authorize Bids – 2020 Curb and Gutter and Bituminous Project.
  - 3.2.10 Resolution 38-20: Assignment and Assumption of Purchase Agreement – 409 Cherry Street.
  - 3.2.11 Resolution 39-20: Joint Annexation Agreement – Clinton Falls Township - NewLife Community Church Property at 160 28<sup>th</sup> Street NE.
  - 3.2.12 Resolution 41-20: State of Emergency – COVID-19.
  - 3.2.13 Resolution 42-20: Revised Business Development Public Infrastructure Grant – Bosch.
- 3.3 License/Agreements
  - 3.3.1 Off-Sale 3.2 Malt Liquor License – Cash Wise Foods, 495 W North Street
  - 3.3.2 Maintenance Agreement for the Emergency Warning Siren System.
  - 3.3.3 Contract for Facility Assessment – ICS.
- 3.4 Miscellaneous.

**4. STAFF UPDATES**

**5. PUBLIC COMMENTS [Please limit comments - 2 minutes and items not on the agenda.]**

**6. COUNCIL COMMENT AND GENERAL INFORMATION**

**7. ADJOURN**