

Meeting Minutes: Owatonna Park Board - UNAPPROVED**Date:** March 8, 2021**Location:** Virtual, Microsoft Teams

Board Members	Present	Absent	Others Present, Staff	Others Present, Guests
Andi Arnold			Jenna Tuma, Senior Director of Parks and Recreation	Johnna Behrens, Citizen
David Christianson			Eric Anderson, Recreation Manager	
Jonathan Douglas			Tim Truelson, Recreation Manager	
Jonathan Thiel			Dani Bakken, Recreation Supervisor	
Angie Malo, Secretary			Dani Licht, Recreation Supervisor	
Greg Posch, Chair			Jesse Wilker, Maintenance Manager	
			Mary Jo Knudson, Recreation Supervisor	
			Jessica Abrahams, Administrative Technician	

Topic/Item	Summary of Discussion	Action
Items previously disseminated	Correspondence (incoming): None.	
Call to Order	Meeting called to order at 4:34pm.	
Roll Call	Andi Arnold – Present David Christianson – Present Jonathan Douglas – Present Angie Malo – Present Greg Posch – Present Jonathan Thiel – Present	
Approval of Agenda	A motion was made by David Christianson to approve the agenda with a second by Angie Malo. With a roll call vote, all members present voted aye for approval.	Motion: David Christianson Second: Angie Malo Approved
Virtual Meeting Statement	Greg Posch read the Meeting Determination issued by City Administrator Busse on March 20, 2020 requiring meetings not be held in person during the current state of emergency because of COVID-19 concerns. This meeting was a virtual TEAMS meeting accessible by calling 507-242-3225 and entering the Conference ID: 919 525 569#. All participants are attending virtually, board members present are David Christianson, Angie Malo, Andi Arnold, Greg Posch, Jonathan Thiel, and Jonathan Douglas. Park and Rec staff present include Jenna Tuma, Tim Truelson, Eric Anderson, Dani Licht, Dani Bakken, Mary Jo Knudson, and Jessica Abrahams. Guests present include Johnna Behrens, citizen.	
Approval of Minutes	February 8, 2021 David Christianson made a motion to approve the minutes with a second by Jonathan Thiel. With a roll call vote, all members present voted aye for approval.	Motion: David Christianson Second: Jonathan Thiel Approved
Persons wishing to appear	a. None	

Park Permits	<ul style="list-style-type: none"> a. April 24, 2021 - Horse drawn wagon ride at on North Straight River Trail b. July 11, 2021 – Steele County Historical Society Extravaganza at Village of Yesteryear c. July 24, 2021 – Steele County Historical Society Classic Car Show at Historical Society Parking Lot <p>Jonathan Douglas made a motion to approve the park permit with a second by Jonathan Thiel. With a roll call vote, all members present voted aye for approval.</p>	<p>Motion: Jonathan Douglas Second: Jonathan Thiel Approved</p>
Staff Reports	<ul style="list-style-type: none"> a. 2020 and 2021 YTD Budget through March 4, 2021: Jenna Tuma explained going forward we will include the snapshot/one-page summary of the budget and present significant expenditures and/or revenues to keep the board informed. <p>Jesse Wilker reported some large recent and upcoming expenditures include work on the Firehall, Morehouse Chalet roof, work on Merrill Hall, restrooms and basketball courts at Brown Park, cameras at Dartts Park, and redesign plans to reduce Hoffman Trail flooding.</p> <p>Mary Jo Knudson stated we are applying for a local trail connection grant to reroute the trail going through Kaplan’s parking lot.</p> <p>Tim Truelson reported we recently received an outdoor DNR grant for \$200,000 to make all amenities at Manthey Park accessible.</p> <ul style="list-style-type: none"> b. West Hills Social Commons: Dani Bakken sent out a corrected report at the start of the meeting. 2020 WHSC highlights included partnerships, building maintenance, volunteers, building rentals, kitchen remodel and providing virtual programming. Challenges included low number of volunteers, attracting younger seniors, finding effective communication and members’ limited access to technology. For future initiatives they are focusing on offering new programs, reinitiating Experience Express program to offer extended trips, establishing a facility condition report, and utilizing CivicRec software. 	
Unfinished Business	<ul style="list-style-type: none"> a. COVID-19 Updates: Tim Truelson reported he is waiting for regulations from the Governor for spring activities. Right now spring soccer is delayed two weeks to accommodate football and Covid restriction currently relevant. <p>Eric Anderson reported they are looking at getting Therapeutic Recreation activities back to in person, water aerobics have started again, and they are looking at getting Adult Leisure Pursuit trips going again but bus regulations are an issue.</p> <ul style="list-style-type: none"> b. We All Play: Ninety six percent of funds have been raised. The Eagles recently purchased two pieces of equipment. Construction has started and is hoped to complete by end of June. 	
New Business	<ul style="list-style-type: none"> a. Park Director’s Next Steps and Vision: 	

	<p>Jenna Tuma would like to hear ideas and wants from Park Board members. The Board will meet at parks and facilities in upcoming months to see projects and equipment. Board members asked for a copy of the Board’s bylaws. Jenna will email them to the Board. Park Board presentations going forward may include Power Point presentations and staff reports will include an in-depth report on topic in the packet and highlights of the report will be given at the meeting.</p> <p>b. Tennis Pro Update: Eric Anderson reported they are working to hire a candidate and are hoping to have the candidate start early April.</p> <p>c. Adopt a Park: Mary Jo Knudson reported. The program will help in cleaning of parks and can also include beautification projects. The Board believes this will be a popular program and are looking forward to it.</p> <p>d. Social Commons Ventilation System: Jenna Tuma received a concern from a citizen about the air quality at the West Hills Social Commons.</p> <p>Jenna reported portable high quality air purifiers with ionizers have been placed in the government buildings, including three at West Hills Social Commons, until a long-term decision is made on how to address it. Staff are working the HVAC industry to fully understand the next steps, cost and installation. Staff will report back to the Park Board with an update.</p> <p>Tuma stated going forward, it is important to realize we are working with several government buildings with different HVAC systems. The Federal CARES Act provided the funding for the portable ionizers used in the Government Buildings including the three at West Hills Social Commons. For now, we will continue to use the portable ionizers and follow the CDC & MDH guidelines.</p> <p>Angie Malo stated she did some research and found ventilation is a different situation altogether than air quality. She learned air ionizers remove air born spores that are present in the air, regardless of the air quality. But both the ventilation and air quality can be measured and tested but we already know that there is no chance of perfect results for either. She noted that Covid-19 is present in the air born spore measurement and right now our best remediation is cleaning and limiting space use.</p>	
Board Questions/ Comments	<p>David Christianson – None.</p> <p>Angie Malo – Park Board used to hold meetings at parks every month. It’s important for board members to see projects, visit parks and understand their role as a Board member.</p> <p>Andi Arnold – Left meeting before its conclusion.</p> <p>Jonathan Thiel – None.</p>	

	<p>Greg Posch – Inquired when the golf course will open. Jesse Wilker stated we'll have to wait until the frost is out. Mary Jo Knudson reported Brooktree is switching to a new software, Club Prophet which will streamline procedures.</p> <p>Jonathan Douglas – Likes idea of meeting at parks and seeing things behind the scenes.</p>	
Adjournment	<p>Adjourned at 6:01pm.</p> <p>David Christianson made a motion to adjourn the meeting with a second by Jonathan Douglas. With a roll call vote, all members present voted aye for approval.</p>	<p>Motion: David Christianson Second: Jonathan Douglas Approved</p>
Next Meeting	Monday, April 12, 2021.	