

**PLEASE NOTE:** At 6:00 pm, Council will meet in Council Chambers to discuss their 2021 Board/Committee assignments.



**OWATONNA CITY COUNCIL MEETING**  
**Tuesday, January 5, 2021 at 7:00 p.m.**  
**Council Chambers, City Hall at 540 West Hills Circle**  
**Microsoft TEAMS: Call 507-242-3225 / Conference ID #156 688 651**

**Roll Call: Raney, Svenby, Voss, Okerberg, Dotson, Burbank & Schultz**

**1. INTRODUCTORY ACTIONS: Call to Order; Roll Call; Pledge of Allegiance; Virtual Meeting Statement and Administer Oath of Office to Officials Re-Elected due November 2020 General Election: Mayor Kuntz and Council Members Voss, Schultz and Raney.**

1.1 Approval of the Agenda.

1.2 Public Hearings

1.2.1 Modify Development District 10 and Establish TIF District 10-2.

1.2.1.1 Resolution 1-21: Approve Modifications to Development District 10.

1.2.1.2 Resolution 2-21: Establish TIF District No. 10-2 and Use of TIF.

1.2.1.3 Resolution 3-21: Approve Terms of Interfund Loans – TIF 10-2.

1.2.1.4 Resolution 4-21: Set Date for Public Hearing – Modify TIF District 10-1.

1.2.2 Proposed Assessments – Snow Removal Costs.

1.2.2.1 Resolution 5-21 Adopt Proposed Assessments – Snow Removal Costs.

1.3 2021 Organizational Meeting:

1.3.1 Resolution 6-21: Designate Depositories and Authorize Signatories.

1.3.2 Resolution 7-21: Designate Responsible Authority – Data Practices 2021.

1.3.3 Designate Owatonna People's Press as the official newspaper for the City in 2021.

1.3.4 Appoint Fire Chief Johnson as the Weed Inspector during 2021.

1.3.5 Council Representation on Various Boards and Committees during 2021.

1.4 Mayor Kuntz.

**2. CONSENT AGENDA ITEMS**

2.1 Minutes - Council Meeting – December 15, 2020.

2.2 Board & Commission Minutes/Reports:

2.2.1 Minutes – Park Board Meeting – December 12, 2020.

2.2.2 Minutes – OPU Commission Meeting – November 24, 2020.

2.2.3 Minutes – Library Board Meeting – November 17, 2020.

2.3 Licenses/Permits: Exempt Permit – February 14, 2021 – Owatonna Area Chamber of Commerce Raffle.

2.4 Miscellaneous:

2.4.1 T-Hanger Agreement – M Noland.

2.4.2 Set Date for Local Board of Appeal and Equalization (LBAE) Meeting – April 20, 2021.

2.4.3 Accept Resignation – Park Board Member Nick Elsner

2.4.4 Memorandum of Understanding – Naming of Nass Woods.

2.4.5 Contract for Electrical Services – Four Seasons Electrical.

**3. ACTION ITEMS**

3.1 Finance Report.

3.2 Licenses/Permits: New Tobacco License – OT Smoke Shop Plus – 1100 Frontage Rd W, Suite 110.

3.3 Resolutions:

3.3.1 Resolution 8-21: Environmental Assessment Worksheet – New Owatonna High School.

3.3.2 Resolution 9-21: Joint Resolution with Owatonna Township – Schultz/Rypka Annexation.

3.3.3 Resolution 10-21: Authorize Contract - Phase 1 WWTP Project Design – Nero Engineering.

3.3.4 Resolution 11-21: Receive Report and Set Date for Improvement Hearing – Truman Avenue Project.

- 3.3.5 Resolution 12-21: Accept Plans and Specifications and Authorize Bids – 2021 Bridge Street Project.
- 3.3.6 Resolution 13-21: Declare Costs - Carriage Lane Stormsewer Improvements.
- 3.3.7 Resolution 14-21: Set Date for Public Hearing – Carriage Lane Stormsewer Improvements.
- 3.3.8 Resolution 15-21: Release Land Restrictions – West Hills Lodge.
- 3.4 Miscellaneous.
  - 3.4.1 2021 Liability Coverage – League of Minnesota Cities Insurance Trust (LMCIT).
  - 3.4.2 Wage Adjustment - Part-time Fire Fighters.
  - 3.4.3 Purchase Agreement – Sell 140 32<sup>nd</sup> Ave NW – Cedar Valley Services, Inc.

4. **STAFF UPDATES**

5. **PUBLIC COMMENTS** [Please limit comments - 2 minutes and items not on the agenda.]

6. **COUNCIL COMMENT AND GENERAL INFORMATION**

7. **ADJOURN**