

# THE CITY OF



# OWATONNA

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TO: Mayor and City Council  
FROM: Kris M. Busse, City Administrator  
DATE: December 18, 2020  
SUBJECT: Council Representation on Boards and Committees

**PURPOSE:**

Appointment of Council Members to various Boards and Commissions. Seven committees shown require Council Representation. Council Members also serve on other Boards and Committees; however, their participation is not dependent of being a council member as these do.

### Current Council Member's Committee Assignments

Board/Commission	Meeting Dates/Times	Mission/Purpose
Economic Development Authority (EDA)  Current Members: Kevin Raney Jeff Okerberg and Doug Voss	Meet third Wednesday of each month in Council Chambers at 4:00 pm	Develop industrial properties maintain a commercial and industrial loan program and develop/administer various programs to promote economic development in Owatonna.
Owatonna Area Business Development Center  Current Members: Nathan Dotson Doug Voss	Full board meets quarterly on the 3rd Tuesday of the month at 11:30 a.m. at the Owatonna Area Business Development Center.	Foster small business growth, job creation, and to create an environment conducive to entrepreneurial business success within the Owatonna Area.
Law Enforcement Center (LEC) Committee  Current Members: Dave Burbank Greg Schultz	At least twice a year during 1st and 3rd quarters or as needed at LEC, an afternoon meeting at 4:30 p.m.	To facilitate a good working relationship between the City and Steele County in review of the LEB building issues and needs for the police and sheriff departments.
Highway 14 Partnership Current Members: Kevin Raney Dave Burbank Brent Svenby and Nate Dotson	Meet twice each year (January & July) with meetings at 9:30 a.m. in the Owatonna Arts Center.	To advocate for the 4-lane expansion of Hwy 14 across Southern Minnesota.
Joint Powers Board (911 Board)  Current Members: Jeff Okerberg Dave Burbank	1st Wednesday of each month at 4:00 p.m., 6 months meet in Rice County and then 6 months in Steele County.	To provide safety communications services in a cost-effective manner to the general public and public safety agencies in the joint powers service territory.
Joint County/City Transportation Committee Current Members: Greg Schultz Kevin Raney	Meet every other month at 7:30 am, alternate meeting site.	To discuss and coordinate beneficial transportation policies county-wide.
Joint Task Force Current Members: Greg Schultz Kevin Raney	As needed	To discuss and coordinate collaborative opportunities amongst the entities

**STAFF RECOMMENDATION:**

Staff recommends council discuss for appointment of members to committees during 2021.