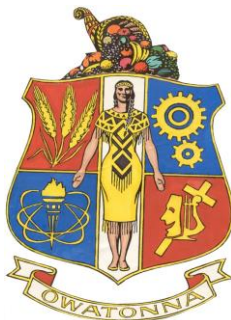


THE CITY OF

City Administration
Kris M. Busse, City Administrator
Jeanette Clawson, Administrative Specialist



OWATONNA

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FAX: (507) 444-4394

Email: Jeanette.clawson@ci.owatonna.mn.us

DATE: June 12, 2020
TO: City Administrator, Mayor, and City Council
FROM: Jeanette Clawson, Assistant City Clerk
SUBJECT: Ice Cream Vendor Permit

Purpose:

Request Council approval to renew the Ice Cream Vendor Permit requested by Todd Carver to do business as Kona Ice Southern Lakes.

Background:

The City's Ice Cream Vendor Permits expire each year on March 31st. Kona Ice Southern Lakes has applied to renew their permit. This will be the seventh year that Kona Ice Southern Lakes has obtained an Ice Cream Vendor Permit.

During our license approval process, we receive a completed application, payment of fee, Certificate of Liability Insurance, Certificate of Compliance for Workers' Compensation Insurance, Vehicle Inspection Report and a copy of the company's Retail Mobile Food Handler's Permit from the Minnesota Department of Agriculture.

Budget Impact:

Annual fee is \$100.

Staff Recommendation:

Staff recommends Council approve this application contingent on receipt of all items.