

| Board or Commission | Number of Members | City Code Section | Meeting Schedule | term |
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| Airport Commission | 7 - Citizens interested in the development and utilization of the Municipal Airport. | 200 – Plans and promotes and encourages the development and utilization of the Municipal Airport. | Meet second Thursday of each month at 5:30 p.m. – Airport Lounge | Appointed by Mayor; confirmed by City Council; two full consecutive three-year terms, expire April 30. |
| Building Code Board of Appeals | 5 – Residents of the city appointed by the Mayor and approved by council 1 – City Building Official or designated representative of the City Building Official. | 300 - Listens to appeals, make decision and sends to State for review, convenes when anybody disagrees with decisions of building inspection department, cannot change the code. | Meets when necessary – min. once per year, at 4:00 p.m. in Second Floor Conference Room | Ex-officio Member: , Building Official .Appointed by Mayor; confirmed by City Council; three full consecutive three-year terms, expire April 30 |
| Charter Commission | 10 – 2 residents from each ward, Mayor consideration approved by council for recommendation to Chief Judge for appointment. | <u>MN STATUTE 410.05</u> – frame and amend the City Charter | Meets third Thursday of February or when necessary, in Second Floor Conference Room. | Recommended to Chief Judge; appointed by Chief Judge Third District of Minnesota; four-year terms; maximum term of eight (8) years (2 terms), expire December 31. |
| Civil Service Commission | 3 – Resident of the city appointed by the Mayor and approved by council. | 223 - exercise all the duties and responsibilities detailed in Chapter 419 and Chapter 420, Minnesota Statutes. | Meet when necessary, Second Floor, City Hall | Appointed by Mayor; confirmed by City Council; three three-year terms, expire April 30. |
| Downtown Parking Advisory Committee | 5 – Residents of the City ad owners of property, tenants, or employees of businesses located within the Parking Assessment District. | 676 - study and make their written recommendations to the Mayor and Council on matters of public parking | Meets quarterly, third Wednesday of each month at 4:00 p.m. in Lower Level Conference Room. | Appointed by Mayor; confirmed by City Council; three full consecutive three-year terms, expire April 30. |

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| Economic Development Authority | 7 – 3 are Council Members. 4 are residents of the city appointed by the Mayor and approved by the Council. | Resolution No. 41-92 – state law. Develop industrial properties, maintain a commercial and industrial loan program, and develop/administer various programs to promote economic development in Owatonna. | Third Wednesday of each month at 4:00 pm, Council Chamber, City Hall | Appointed by Mayor; confirmed by City Council; two six-year terms, expire September 30. If elected official is not reelected, the newly elected person will fill out the term. |
| Fire Code Board of Appeals | 5 – Residents appointed by the mayor and confirmed council. 1 – ex-officio member w/b Fire Chief or the chief's designated representative | 304 - considers issues related to disapproval of an application for permit issuance, claims of misapplication or misinterpretation of the code, or requests for variances from orders issued under this code. | Meets as needed. | Ex-officio Member: Mike Johnson, Fire Chief. Appointed by Mayor; confirmed by City Council; three three-year terms, expire April 30. |
| Housing Redevelopment Authority | 5 – Appointed by Mayor and approved by council. | State law - Assist private sector initiatives in developing housing that meets community needs; helps provide safe sanitary and affordable housing opportunities to low income households through section 8 voucher program; pursue programs to revitalize the city's housing stock. | Meets fourth Monday of each month at 4:00 p.m. in Second Floor Conference Room | Appointed by Mayor; confirmed by City Council; three full consecutive five-year terms, expire April 30. |
| Human Rights Commission | 7 – S/b broad cross section of the ethnic, cultural and other diversity of the community as defined MN Statutes, Section 363. Should include both sexes, various economic levels, racial and ethnic minorities, various age groups including senior citizens and students, and both property owners and tenants. | 290 - promote the acceptance of cultural diversity in Owatonna; to promote the elimination of hate, prejudice, and discrimination against persons or groups based on race, gender, religion, or other status of the person or group; to educate the community on issues of discrimination and cultural diversity; to advise the City Council and administration on human rights issues; and to promote the goals and objectives of the Minnesota Human Rights Act. | Meets on the second Tuesday of each month at 5:00 p.m. in Second Floor Meeting Room, City Admin Building | Appointed by Mayor; confirmed by City Council; two three-year terms, expire April 30. |
| Park and Recreation Board | 7- residents of the City and shall be at least 18 years of age and shall take and subscribe to t | 255 - establish such committees thereof as it may see fit, and shall have the responsibility to advise the City Council about all operations of parks and recreational programming as offered by the Department of Parks and Recreation. The Board shall be charged to evaluate the delivery of services and quality of facilities. | Meets on the second Tuesday of each month at 4:30 p.m. – site varies. | Appointed by Mayor; confirmed by City Council; three three-year terms, expire April 30. |

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| <p>Planning Commission</p> | <p>7 – 1 member from each ward of the city and 2 members at large. Potential members are sought by the Mayor, reviewed by a committee of the Mayor, President of the Planning Commission and the City Planner with recommendation forwarded to the council for approval.</p> | <p>260 - charged with the development and subsequent revision of the City's Comprehensive Plan; may establish such reasonable regulations and restrictions as they deem advisable to ensure the planned growth and expansion of the City of Owatonna; may provide for the future laying out of streets outside of platted territory and extending across unplatted territory within the corporate limits of the City of Owatonna; responsible for holding public hearings for Zoning Ordinance amendments and conditional use permits.</p> | <p>Meets on the second and fourth Tuesday of each month at 5:30 p.m., Nov/Dec/Jan/Feb second Tuesday only, in Council Chambers</p> | <p>Appointed by Mayor; confirmed by City Council; three full consecutive three-year terms, expire April 30.</p> |
| <p>Public Library Board</p> | <p>5 – Residents of the City with appointment in accordance with the City Charter.</p> | <p>245 - Does all things necessary for the efficient operation and management of a public library facility in the City of Owatonna to the extent that may be permitted by statute; empowered to accept and receive all donations and contributions for public library purposes.</p> | <p>Meets on the third Tuesday of each month at 4:30 p.m. in the Gainey Room of Library</p> | <p>Appointed by Mayor; confirmed by City Council; three consecutive three-year terms, terms expire April 30.</p> |
| <p>Public Utilities Board</p> | <p>5 – 1 resident from each ward, appointed by the Mayor and confirmed by council. Change in address does not shorten appointment term.</p> | <p>CHAPTER IX, CITY CHARTER - entire management and control of all water, electric light, power, heat, and gas plants and systems now or hereafter acquired by the City including the building, erecting, constructing, and equipping of such plants and systems, all such plants and systems being hereafter collectively called "Owatonna Public Utilities".</p> | <p>Meets on the fourth Tuesday at 4:00 p.m. at Training Room of Fire Hall</p> | <p>Appointed by wards; by Mayor, confirmed by City Council; two five-year terms, expire April 30</p> |
| <p>Shade Tree Commission</p> | <p>7 – Citizens of the city, appointed by the mayor and approved by council.</p> | <p>660 – Studies the problems and determine the needs of the City of Owatonna in connection with its tree planting program.</p> | <p>Meets quarterly on fourth Monday of Jan/Apr/Jul/Oct, at 7:00 p.m. in Lower Level Conference Room</p> | <p>Ex-officio: Mike Knutson Seven (7) appointed by Mayor; confirmed by City Council; three full consecutive four-year terms; expire April 30.</p> |
| <p>West Hills Commission</p> | <p>5 – Citizens interested in the preservation of the West Hills.</p> | <p>279 - Serves as an advisory body to the Council and shall plan and promote and encourage the preservation of the West Hills property.</p> | <p>Meets quarterly on third Tuesday of Jan/Apr/Jul/Oct, at 12:00 p.m. in First Floor Conference Room</p> | <p>Appointed by Mayor; confirmed by City Council; two full consecutive three-year terms; terms expire April 30. Council members' terms shall be concurrent with the members' term of office.</p> |

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| • Downtown Parking Advisory Committee | • Public Utilities Board |
| • Economic Development Authority | • Shade Tree Commission |
| • Fire Code Board of Appeals | • West Hills Commission |
| • House Redevelopment Authority | |