

ORDINANCE NO. 1552

AN ORDINANCE AMENDING CHAPTER 32 ENTITLED "OFFICIALS AND EMPLOYEES; ORGANIZATIONS" OF TITLE III ENTITLED "ADMINISTRATION" OF THE 2015 ORDINANCE CODE OF THE CITY OF OWATONNA, AS AMENDED, PROVIDING FOR RESPONSES TO DATA REQUESTS AND AUTHORIZING A FEE.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OWATONNA, MINNESOTA, DO ORDAIN:

Section 1. Chapter 32 of Title III of the 2015 Ordinance Code of the City of Owatonna entitled "Officials and Employees; Organizations" is hereby amended by amending § 32.003 entitled "City Administrator; Established Duties" by adding § 32.003(J) to read as follows:

(J) The City Administrator or his or her designee shall serve as the City's Responsible Authority as defined in Minn. Stat. § 13.02, subd. 16 of the Minnesota Government Data Practices Act. Requests for government data shall be submitted to the City Administrator. The City Administrator may require the requesting person to pay the actual costs of searching for and retrieving government data, including the cost of employee time, and for making, certifying, and electronically transmitting the copies of the data or the data, but may not charge for separating public from not public data. However, if 100 or fewer pages of black and white, letter or legal size paper copies are requested, actual costs shall not be used, and instead, the City Administrator may charge no more than 25 cents for each page copied.

Section 2. Effective date. This ordinance shall be in full force and effect from and after its passage and publication.

Passed and adopted this 3rd day of January, 2017 with the following vote:

Aye 7; No 0; Absent 0.

Approved and signed this 3rd day of January, 2017.


Thomas A. Kuntz, Mayor

ATTEST:


Kris M. Busse, City Administrator / City Clerk