

**Meeting Minutes: Owatonna Park Board**

**Date:** November 5, 2018

**Location:** Council Chambers

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Others Present, Staff</b>	<b>Others Present, Guests</b>
Judd Dingmann	X		Nikki Callahan, Administrative Technician	Val O'Neill, Wednesday Morning Golf League
Lee Kostelecky, Secretary	X		Tim Truelson, Recreation Manager	Kay Leonard, Wednesday morning Golf League
Nicholas Elsner	X		Troy Klecker, Community Development Director (Parks and Recreation Interim Director)	Rita Frizzell, Wednesday Morning Golf League
Angie Malo, Chair	X		Jesse Wilker, Maintenance Manager	Doug Voss, Councilperson
Karina Garcia, Co-chair		X	Mary Jo Knutson, Recreation Supervisor	
Greg Louis	X		Eric Anderson, Recreation Manager	

<b>Topic/Item</b>	<b>Summary of Discussion</b>	<b>Action</b>
Items previously disseminated	Correspondence (incoming): Minutes (unapproved): BGA October 8, 2018 Park Permits: Event Permit:	
Call to Order	Meeting called to order at 4:30 PM	
Approval of Agenda		Motion: Nicholas Second: Lee Approved
Approval of Minutes	September 10, 2018 There was not a quorum for the October 8, 2018 meeting	Motion: Nicholas Second: Judd Approved
Persons wishing to appear	Wednesday Women's Golf League – Val O'Neill- Co-Chair of the Wednesday ladies women golf league. They have 40 women in their league. They made a motion at their league meeting to address their concerns to the Park Board. They are concerned about the prices of the food. They believe the food is too expensive and would like to see more of pub type food. They enjoyed eating at the clubhouse years ago when it was quick pub food. They would like to continue to see food in the clubhouse but would like the prices to be a little lower and basic food such as burgers, cheese curds or fries. Their league members use to stay and eat but the prices are too high and the food is too elaborate. Angie wanted to know if they have lost any league players due to the food. Val said they had not lost any members; they just don't stay to eat. They only have about 6 that will stay to eat now. Angie wanted to know if they addressed their concerns with the managers of Master's. Val said they did not address their concerns as they heard they were leaving. Angie wanted to know if all 40 people in their	

	<p>leagues are members or if they pay green fees. Val stated they have several members and several nonmembers in their league. Lee asked if they are suggesting we go back to a simpler menu like we had 3-4 years ago. Val confirmed yes they would like to see simple salads or wraps as well as burgers and fries. Lee asked if there was one person in the kitchen and one person waiting at the counter if that be ok or would they want to be served. Val stated they could go either way. They don't mind going back up to the counter to get their food. Lee asked if they have issues with the liquor. Val said no. Lee asked if they have bigger events would you cater. Val stated yes they would cater.</p> <p>Troy said they are looking into options and will have something put together for next season. Troy thanked everyone for their input. Lee wanted to know if the board has any input on the decision or if it is all staff making the decision. Troy said if they have several options they may bring in Angie and Lee to go through the options.</p> <p>Greg understands what the ladies are saying but he enjoyed the evening meals at Masters. Greg enjoyed the nicer meals they had to offer. Troy said we cannot necessarily dictate what they have on their menu but can suggest having it accommodate all user groups. Val would like to possibly see a lunch menu and a dinner menu. Kay said it would be difficult with the evening leagues and accommodating them with the simple menu.</p>	
Park Permits	None	
Staff Reports	<p>a. 2017-2018 YTD Budget through November 1, 2018 There are a few areas that need to be addressed that Troy will meet with staff. Revenues are up in some areas.</p>	Troy reviewed
Unfinished Business	<p>a. Inclusive playground, Miracle Field – There were a few events in October that brought in some funds. They hope to have most funds by early 2020.</p> <p>b. National Park Service Grant – Master Park and Trail Plan. They hired WSB. They had an initial meeting with them and toured the parks. They are currently gathering GIS information. They plan on having a few public meetings as well as some pop up events in the near future. In the spring they will be doing some trail user counts. The time line has been extended due to the late start. They are looking to have it done this summer.</p>	<p>Tim reported</p> <p>Troy reported</p>
New Business	<p>a. Trick or Treat Trail- We had 46 total businesses participate this year. 5 businesses participated in the Woof or Treat Trail. Estimated attendance was 3,000 -similar to last year. The weather was great so people stayed at the park later. We had 11 gold sponsors (\$200), 13 silver sponsors (\$50) - \$2850 total sponsorships. \$1624 in expenses (train ride, petting zoo, pet costume contest prizes, bounce house, scavenger hunt prizes, candy, gold sponsor signs) Total profit \$1226. A survey was sent to the businesses and we had a lot of positive feedback. One suggestion to help alleviate the line was to have all the booths with games in a separate area.</p> <p>b. Troy's report – Greg Posch will be sworn in at the December Park Board meeting. Troy received a letter from the Owatonna Foundation –thanked us for the prizes we donated for their event as well as the bench.</p>	Nikki reported

	<p>c. Jesse – Lincoln tennis court project is finished. The bathrooms and water will be shut off at all parks this week. Lee asked if the damage from storm was cleaned up in parks. Jesse confirmed they are continuing to finish.</p> <p>d. Eric- Tennis and fitness Center lobby project is going well.</p> <p>e. Mary Jo – Brooktree is closed for the season.</p>	
Board Questions/Comments	<p>Judd— Thank you Greg for your service on the Senior Place Inc Board.</p> <p>Lee- Wants the numbers of revenue that Mark made in the 2 years he was here. Lee wants to make sure we take care of the golfers first as far as the food/restaurant.</p> <p>Angie- We are limited with the food service at Brooktree. We don't have the storage to keep a lot of food on hand. We did not have a vote on the food/contracts made several years ago. The women's golf league is under the impression that the Park Board makes decisions.</p> <p>Nicholas- none</p> <p>Greg- They had elections at Senior Place Inc. Greg was appointed Vice-President. They are also working on the name change for Sr. Place. It is not easy an easy task. After the name change they will have an event to try and engage more people. Lee wants a list of activities the other area Senior Centers offer and what they pay for those services. We should make more recommendations to Troy.</p> <p>Jesse said we could gain less than \$1000 in revenue by having a restaurant or we could lose \$50,000 by hiring staff to run it. Lee said we would have to start by hiring a cook. Jesse said they are really expensive with the rise in minimum wage. Troy thanked everyone for their input and their suggestions. Lee wants to know what our gross was for the last time we took care of the food. Troy said that the city is not an expert in running a restaurant business but Lee wants the city to take their input and make it work. Angie said we are not going to satisfy everyone and we should focus on the golfers first.</p> <p>Troy is confident that they will have a plan that will satisfy a lot of people for next year. They are working out details and will seek input as it gets closer.</p> <p>Lee said we are \$75000 short in revenue for the Brooktree budget. It is hard to make money out there.</p> <p>Jesse – please be positive in the community.</p>	
Adjournment	Adjourned at 5:43 PM	Motion Judd Second Nicholas
Next Meeting	December 10, 2018	