

OWATONNA PLANNING COMMISSION MINUTES FOR SEPTEMBER 11, 2018

The Owatonna Planning Commission met in regular session at 5:30 pm in the Council Chambers of the City Administration Building with President Josh Meillier conducting the meeting. Present at roll call were Steve Jessop, Suzy Meneguzzo, Wes Kain, Josh Meillier, Tim Linders, and Teri Steckelberg. Commissioner Mark Meier was absent. Community Development Manager Greg Kruschke and Planning Technician Kristen Kopp were also present.

A motion was made by Linders and seconded by Steckelberg to approve the minutes of the regular meeting of August 28, 2018. All Ayes, motion carried.

Preliminary Plat of Owatonna Motor Company Addition, which is a 5.4± acre tract of land zoned B-2 Community Business District, owned by Owatonna Motor Company & North Street LLC and located at 422 North Street W and 1001 Hoffman Drive NW. (Refer to report on file.) Kruschke said that the County sent an email earlier that afternoon requesting that the dealership discontinue their encroachment into the right-of-way of CSAH 45. Public hearing opened at 5:33 pm. Scott Tuchtenhagen of Jones, Haugh, and Smith was present to answer any questions. Public hearing closed at 5:34 pm. Meillier said that he was curious about the encroachment. Kruschke said that it appears that there are cars parked outside of the north property line. He said that the gravel is probably outside of the property line, so they would need to stop parking cars on that area. Meillier asked if the floodplain was on the east of the subject property. Kruschke said that it is. A motion was made by Kain and seconded by Meneguzzo to recommend City Council approval of this preliminary plat with the following conditions:

- 1) The final plat shall be approved within one year of the date of approval of the preliminary plat.
- 2) The title opinion shall be approved by the City Attorney prior to recording of the final plat.
- 3) A joint access, parking, and maintenance easement agreement regarding all parking and access on the properties shall be recorded with the final plat.
- 4) The applicant shall cease encroachment into CSAH 45 Right of Way.

All ayes, motion carried

The Commissioners discussed the August building permit reports. He said that we are 11 single family permits ahead of where we were this time last year and that we should hit 40 permits. The East Vine apartment permit was issued in August for \$5.8 Million.

There being no further business to come before the Planning Commission at this time, a motion was made by Jessop and seconded by Meneguzzo to adjourn the meeting at 5:39 pm. All Ayes, motion carried.

Respectfully Submitted,



Greg Kruschke
Community Development Manager