

Owatonna City Council Minutes

The Owatonna City Council met in regular session on Tuesday, April 2, 2019 at 7:00 p.m. in Council Chambers. Council President Schultz called the meeting to order and welcomed everyone in attendance. Attending were Council Members Raney, Voss, Okerberg, Svenby, Burbank, Dotson and Schultz; Mayor Kuntz; City Attorney Walbran; Community Development Director/Interim Parks & Recreation Director Klecker; Public Works Director Skov; Chief of Police Hiller and Administrative Specialist Clawson.

Following the Pledge of Allegiance, Council Member Raney made a motion to approve the agenda as presented, Council Member Svenby seconded the motion and all members voted aye in approval.

Council President Schultz explained Council Members review the Consent Agenda Items prior to the meeting for approval in one motion. Consent Agenda Items for approval include:

- Minutes - City Council Meeting – March 19, 2019.
- Minutes - OPU Meeting - January 22, 2019.
- Event Permit – 2019 Farmer’s Market – Saturday mornings May – October.
- Event Permit – Federated Employee’s Club Summer Celebration – June 21, 2019.
- Retail Fireworks Permit – Hy-Vee.
- Exclusive Beverage Agreement – Pepsi-Cola of Rochester, MN.
- Lease – Room 211(c) Merrill Building – Petrus Business Consultants.
- Memorandum of Understanding - Coordination of Services - Department of the Army.
- Police Canine Project.
- 2019 Employee Wellness Program Grant – Southeast Service Cooperative.

Council Member Burbank made a motion to approve these items; Council Member Voss seconded the motion; all members voted aye for approval.

Vice-President Raney recapped expenses for the period; bills presented for payment total \$310,007.11. Council Member Dotson made a motion to approve payment of these bills; Council Member Okerberg seconded the motion. All members voted aye for approval.

City Attorney presented the second reading of Proposed Ordinance 19-1, a request to adopt S-3, Supplement to the 2015 City Ordinance Code. Council approved the first reading during their last meeting on March 19, 2019 and there have been no changes made since. American Legal Publishing Corporation has prepared S-3, Supplement to the code which contains ordinances approved since the previous supplement, S-2. Council Member Dotson made a motion to approve the second and final reading of Proposed Ordinance 19-1, Council Member Svenby seconded the motion. With a roll call vote, voting aye: Council Members Voss, Okerberg, Dotson, Burbank, Raney, Svenby and Schultz; voting nay: none; the motion carried. This ordinance, Ordinance #1589 will become effective immediately upon publication.

Public Works Director Skov requested approval of Resolution 27-19, approval of the plans and specifications and authorize advertisement for bids for the Allan Avenue Sidewalk Project. The City intends to install sidewalk from Bridge Street to Mound Street along the east side of Allan Avenue and from Bridge Street to Jeffery Street on the west side of Allan Avenue; this section is included in Phase I of the City’s Sidewalk & Trail Plan. Bids will be received Wednesday, April 10, 2019, tabulated and presented to Council during the April 16, 2019 Council Meeting. Council Member Burbank made a motion to approve Resolution 27-19, Council Member Okerberg seconded the motion; all members voted aye in approval.

Public Works Director Skov presented Resolution 28-19, request to for authorization to proceed with the 2019 Street & Utility Project. This resolution approves the plans and specifications and authorizes

advertisement for bids. Bids will be received on Wednesday, May 1, 2019 and presented to Council during their meeting on May 7, 2019. Streets included in the proposed project are:

- Holly Street, from Linn to Butternut
- Lewis Drive, south section from 24th Ave. NW to the west
- 13th Street NE, 3rd Avenue NE to St. Paul Road
- LEC Parking lot
- Tennis Center Parking Lot
- North Street, west of State Avenue

Originally this project included 22nd Street NE but after further investigation, staff verified several patches have been completed and advise continuing use in its current condition a few more years. Council Member Svenby made a motion to approve Resolution 28-19, Council Member Voss seconded the motion; all members voted aye in approval.

Public Works Director Skov presented Resolution 29-19 to approve the plans and specifications and authorize advertisement for bids of the 2019 Concrete Streets Project. The two streets included in this project are:

- 21st Avenue, Park Drive NW to Hoffman Drive NW
- 28th Avenue, Park Drive NW to Hoffman Drive NW

Originally, these streets were also considered in the 2019 Street & Utility Project but then separated for concrete surfaces. Concrete is more expensive but most of the streets in the Industrial Park area are concrete for heavier truck traffic. Bids will be received on Wednesday, May 1, 2019, tabulated and presented to Council on May 7, 2019. Council Member Raney made a motion to approve Resolution 29-19, Council Member Dotson seconded the motion; all members voted aye in approval.

Community Development Director Klecker requested action on the Soccer Complex be tabled. Bids received Wednesday, March 27, 2019 were due to Council during this meeting; however, action should be taken after the agreement between the City and the Owatonna Soccer Association is approved. The Owatonna Soccer Association has been raising funds for this project and the agreement will detail responsibilities of each party. Terms of the agreement are being finalized and should be brought to Council during the next meeting on April 16, 2019. Council Member Dotson tabled taking action on the bids received for the Soccer Complex; Council Member Burbank seconded the motion; all members voted aye in approval.

During Staff Comments, Public Works Director Skov commented it is Spring and crews have started sweeping the streets. We have received some calls from residents concerned about rocks being swept in the boulevards on streets which were seal coated last year, if this is happening on your property please give us a call so we can look at it.

Interim Park Director Klecker commented the Brooktree Golf Course will be opening this Friday. Previously, he doubted the course would open this early in the season, but we have had some really good weather and plan to open the Upper 9 later this week. Tom Vizina will be managing the clubhouse and also planning to open the restaurant this Friday. Also, the Park & Rec staff is working to turn water on in the parks so we will be able to open the restrooms within the next week or so.

There were no comments received during Public Comment.

During Council Comments: Council Member Dotson wished his son Axel a Happy 7th Birthday at 10:30 p.m. tonight. Mayor Kuntz asked Public Works Director Skov for an update on pothole repairs; Skov responded there is a trailer out with hot mix filling potholes. A truck goes to St Paul to pick-up hot mix for repairs which has been more successful than use of cold mix for repairs. This winter left behind many infrastructure issues: sanitary sewer structures, man holes, catch basins, etc. and the crews are out working to make repairs. If you have an issue to report, call our Engineering Office at 444-4350. is progressing.

At 7:19 p.m., Council Member Raney made a motion to return to open session to adjourn, Council Member Dotson seconded the motion and the meeting adjourned.

Dated: April 3, 2019

Respectfully submitted,
Jeanette Clawson, Administrative Specialist