

Meeting Minutes: Owatonna Park Board

Date: February 12, 2018

Location: Council Chambers

Board Members	Present	Absent	Others Present, Staff	Others Present, Guests
Judd Dingmann, President	X		Corky Ebeling, Director	
Lee Kostelecky	X		Tim Truelson, Recreation Manager	Jeff Okerberg, Council Member
Pat Fails	X		Dani Summer, Recreation Supervisor	Kevin Raney, Council Member
Angie Malo, Secretary	X		Jesse Wilker, Maintenance Manager-Parks	Doug Voss, Council Member
Karina Garcia		X	Dani Bakken, Recreation Supervisor	
Greg Louis	X		Mary Jo Knudson, Recreation Supervisor	
Laura Dalland, Vice Chair	X		Kris Busse, City Administrator	
			Eric Anderson, Recreation Manager	
			Kyle Skov, Public Works Director	

Topic/Item	Summary of Discussion	Action
Items previously disseminated	Correspondence (incoming): Minutes (unapproved): Park Permits: Live Concert in Central Park – May 19, 2018, June 23- Play Ball Clinic, September 22- Dudley Otto 1 st Annual Golf and Hockey Outing Event Permits: April 21- Salt sale delivery Other: Brooktree Updated Course Rules	
Call to Order	Meeting called to order at 4:30 p.m.	
Approval of Agenda	Addition: Kyle Skov presenting on Lake Kohlmier	Motion – Laura Second – Lee Approved
Approval of Minutes	January 9, 2018	Motion – Greg Second – Angie Approved
Persons wishing to appear	Kyle Skov presented on the Lake Kohlmier project. They are starting the preliminary plan for the project and would like some input. The trail will stay in its existing location but the grade will change at the entrance. The trees, benches and lights at the entrance may be relocated. This will reduce the amount of retaining wall and reduce the height as well. They are looking at enlarging the pipe and increasing the outlet to help with any future flooding issues. Kris asked if there would be wild grass added. Kyle said they would like to add something natural but are still looking at all options. Kevin asked if it could put milkweed in that area or something more natural with low maintenance. We could also have a deeper slope if it doesn't need to be mowed. Judd said he would like the water quality in the lake to be considered when working with the slope. Greg wanted to know what the budget is for this project. Kyle will get back to him. Corky asked about the type of blocks they will use.	Kyle Skov presented

	<p>Kyle is checking into the cost. The bigger blocks are more efficient but the smaller blocks will work as well. Kevin wanted to know about a natural rock wall. Kyle said those are more labor intensive and more expensive. Jesse mentioned that if we go with the natural grasses they would put signs stating so as we don't want public thinking we are not maintaining the area. Kyle is open to different species of grass. Doug mentioned the public is more accepting of the natural areas then they used to. Kevin wondered about the steepness of the slopes and trying to preserve the trees. Kyle will check into it. Corky recommended they start after the fair. Kyle said it would be about a 4-week project. Kyle is anticipating after labor day to start. Let Kyle or Corky know if you have any suggestions or comments.</p> <p>Emerald Ash Bor is coming. About 25% of our boulevard trees are Ash trees. Higher value trees can be treated. It is about \$75 per tree which will cover 2 years. The treatment will work on an infested tree if it is done quick enough. It could be here already as sometimes it takes 2-3 years to see it. It is in the cities and Rochester right now. Rochester has spent millions already trying to preserve and remove trees.</p> <p>Kevin asked about the lifespan of the docks at Kohlmier. Corky said the current t-dock is from a DNR grant which is the same approach they would take again when they are to be replaced. The east dock is new.</p>	
Park Permits	<ul style="list-style-type: none"> a. June 23- Play Ball Clinic b. September 22- Dudley Otto 1st Annual Golf and Hockey Outing 	<p>Motion – Laura Second – Lee Approved</p>

Staff Reports	<p>a. 2016-2017 YTD Budget through February 1, 2018 There are a few bills still waiting to be paid for 2017.</p> <p>b. Staff Report- Tennis and Fitness Center 2017 overview packet was handed out. A few highlights are a personal trainer, updates to offices, restructuring youth programs, donated benches, and a new boiler system. They have also had their challenges but have several goals such as focusing on tennis courts, and lobby remodeling for 2018. They would like to replace the tennis center lights with LED bulbs as a project to be done with the OPU. Memberships sold are up for 2017. There was also a report of how many miles, hours, uses etc for the cardio machines. Angie asked what the life expectancy is for a treadmill. Eric said they have gotten a lot of use of these and hope to reach the 25,000 mile mark. Greg wanted to know about the use of the weight room. He thinks it is too small. Eric and Dani are aware of the tightness in the weight room. Eric talked with Kelly about raising the month membership for tennis but they will look at that further for 2019. Lee asked about the many different options and how we keep track of them. He stated we have several options and may only have 1-2 people that utilize certain memberships. Dani and Eric confirmed our software helps keep them all separate so it is not an issue keeping track of the many options. Eric said we budgeted \$40,000 for tennis lessons, but they brought in \$44,000.</p> <p>c. Cross Bows at Archery Park. The current targets are not recommended for cross bows. We got 6 targets for \$1500 originally. Angie wanted to know if we had any calls questioning the closing of the park for the winter. Tim and office said no. Greg wanted to know how much it would cost to add class 5 to walk out to the targets. Jesse said it would be easier to add concrete instead. They will look at the wear and tear of the grass this spring.</p> <p>d. MJ is looking a grant for a kayak launch for 2019. MJ is working on a mini ship grant for 2 more bike repair stations. The new city website is coming along with the new design and it looks nice and is more user friendly. We got second place and won free shipping on a fire hydrant for the dog park. Jesse said we got some solar lights to add as well at the dog park.</p> <p>e. They are starting on the trail on 18th street. We are getting a new piece of playground equipment at Jaycee Park which was donated by the Isaak Walton Group. This spring they will start on some landscaping on the North Straight River Parkway. They are working on the tree nursery and working on the Lincoln tennis courts and game area.</p> <p>f. Main Street Owatonna is putting in a grant for an artist. They are trying to revitalize the downtown area. If you're interested in joining this group let Corky know.</p> <p>g. United Way is doing a volunteer connect program. It is a go-to place for volunteers. Please spread the word. Laura asked for clarification. Eric said if you have an event or project you are needing volunteers for you can put it out there and people can jump on and see they are needing help and join in to volunteer for that event.</p> <p>h. CIP budget approved \$94,000 for a new slide for River Springs. The cost was not accurate when it was researched, so now they are looking at a zero depth play feature area instead. Staff believes it will be a bigger "splash" than the slide.</p>	<p>Corky reviewed</p> <p>Eric and Dani S. reported</p> <p>Tim reported</p> <p>Mary Jo reported</p> <p>Jesse reported</p> <p>Corky reported</p> <p>Eric reported</p> <p>Eric reported</p>
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Unfinished Business	<ul style="list-style-type: none"> a. Inclusive playground, Miracle Field - They are fundraising as well as applying for grants. They are also doing presentations at companies. b. National Park Service Grant- We will have a meeting at the end of February to start this project. They will start with gathering information and create a plan going forward. c. New Software – will go live on February 20. All of our hardware will be installed next week. Spring registration begins on the 22nd. 	<p>Tim reported</p> <p>Corky and MJ reported</p> <p>Eric reported</p>
New Business	<ul style="list-style-type: none"> a. “We All Play” silent auction- this auction will take place at the Washerboard Tournament on March 17 from 3-5:30 pm at the Eagles. All Washerboard proceeds, besides the entry fees, will go to the We All Play project. The entry fee proceeds will go to the Youth Scholarship fund. Loren Dietz is also matching \$1000 from the earlybird tournament for this project as well. Angie said that Loren needs to clarify his Facebook posts for this project. b. Washerboard tournament volunteers- Let Tim know if you can help c. 2019 Winter Wonderland event – There is another meeting on Thursday to move forward with Winter Wonderland 2019. Jessica will be the departments representative. 	<p>Tim reported</p> <p>Tim</p> <p>Corky reported</p>
Board Questions/Comments	<p>Greg- February 24- spaghetti lunch at SeniorPlace. Need 50 people. Greg will be gone for the March and April meetings.</p> <p>Angie – Mineral Springs lights often go off and on. Jesse will check with OPU.</p> <p>Laura – Nothing</p> <p>Lee- Wanted to know if anyone grooms Leo Rudolph Park. Corky said he gave a neighbor permission to groom it for hiking. Rip Rap at Maple Creek – Jesse will check with Wes on the status.</p> <p>Judd- Nothing</p> <p>Pat- He is suggesting they pass the united way volunteer information onto high school kids. Eric said they are working with groups and agency’s first to get it all set up before reaching out for volunteers.</p> <p>Only RSVP if you are not coming to future meetings</p>	
Adjournment	Adjourned at 6:00 PM	<p>Motion – Laura</p> <p>Second – Pat</p> <p>Approved</p>
Dates to Remember	<p>February 13- Spring Brochure out in the Owatonna People’s Press</p> <p>February 22- Spring registration begins</p>	
Next Meeting	March 19, 2018 at SeniorPlace	