

Airport Commission Meeting Minutes
February 8, 2018 – Owatonna Degner Regional Airport

1. Call to Order

Chairman Hale called the Airport Commission meeting to order at 5:00 PM at the Owatonna Degner Regional Airport.

2. Roll Call

Attendance

Todd Hale	Chairman
Tom Harrison	Commissioner
James Keltgen	Vice Chairman
Greg Krueger	Commissioner
Sharon West	Commissioner
Dave Beaver	Airport Manager

3. Approval of Agenda

Chairman Hale presented the agenda and Commissioner Greg Krueger made a motion to approve and Commissioner Sharon West seconded the motion. The motion was approved.

4. Minutes

Commissioner Sharon West made a motion to approve the minutes from the January 11, 2018 Airport Commission meeting and Commissioner James Keltgen seconded the motion. The motion was approved.

5. Action Items

Chairman Reports

There were no Chairman reports.

Staff Reports

Airport Manager Beaver updated the members of the Commission on activities and reported on aviation fuel volume dispensed year to date. Mr. Beaver explained that fuel volumes are up significantly primarily due to Super Bowl traffic to the area.

Regarding airport activity due to Super Bowl 52 in Minneapolis, Mr. Beaver reported there were a number of arrival and departure reservations made at the airport including six jet aircraft. Mr. Beaver provided an overview of types of aircraft and discussed the increased revenues impact from fuel sales, facility/reservation fees, and hangar rentals from the event. Mr. Beaver explained that it appeared that all arriving flight crews and passengers had a positive experience at the airport. The arrivals and departures began Thursday before the Super Bowl ending after the game with the last departure around 1:30 AM. Mr. Beaver thanked those who volunteered to help out with the event. There was a discussion regarding the event. Chairman Hale added that it appeared that the Airport

Commission's discussion at the previous meeting suggesting that the airport focus on providing excellent services and accommodations for a reasonable number of aircraft in the 6-10 aircraft range was a good idea and worked well.

For other business, Mr. Beaver explained that he would be providing a 2017 review at the March Airport Commission meeting. Mr. Beaver explained that he would add any suggested activities or special projects to the proposed Airport Commission work plan for 2018 to discuss at that time as well. There was a brief discussion on 2018 activities.

6. Adjournment

The Airport Commission meeting was adjourned at 5:40 PM with a motion made by Commissioner Krueger and seconded by Commissioner Keltgen.